

FIRE & SAFETY DIVISION
**EVALUATOR CERTIFICATION
APPLICATION FORM**

Download and save this form PRIOR to filling in the information.

Completed application forms are to be sent to the Evaluator Certification program area for processing.

Fire & Safety Division (FSD) evaluator certification is required of any faculty or persons involved with evaluating knowledge and skills in an accredited level of National Fire Protection Association (NFPA) Professional Qualifications. A requirement of our accrediting agencies, International Fire Service Accreditation Congress (IFSAC) and Pro Board, is that FSD establishes the criteria for selecting/hiring evaluators and provide training to ensure consistency and accuracy of evaluations.

As a JIBC FSD Certified Evaluator, it is our expectation that you will:

- ✓ Follow [JIBC Policies and Procedures](#),
- ✓ Abide by the [JIBC Code of Conduct](#) as you are a representative of the JIBC,
- ✓ Maintain a log/record of evaluations that you have performed,
- ✓ evaluate only the topic areas that you are approved to evaluate by JIBC FSD, and
- ✓ Act in a professional manner always while representing JIBC.

APPLICANT INFORMATION

First Name:		Organization:		Title:	
Last Name:		Email Address:			
JIBC #:		Contact #:		DOB: (YYYY-MM-DD)	

CURRENT STATUS AND REQUIREMENTS (include documentation with application)

- ☐ NEW EVALUATOR (minimum five years of Fire Service experience)
 - ✓ CV, Resume, or short Bio showing subject matter expertise and three years of teaching/instructional experience.
 - ✓ Letter of support from current Fire Department.
 - ✓ NFPA 1001 Standard for Fire Fighter Professional Qualifications, Fire Fighter I and II **OR** Fire Officer I.
 - ✓ NFPA 1041 Standard for Fire and Emergency Services Instructor Professional Qualifications, Level I
- ☐ RE-CERTIFICATION
 - ✓ Current CV, Resume, or short Bio.
 - ✓ Letter of support from current Fire Department.
 - ✓ If not on file, you may be asked to provide NFPA 1001 or Fire Officer I and/or NFPA 1041 documentation.
 - ✓ You may also be required to provide proof of having completed a minimum of four (4) documented evaluations per year. Qualifying evaluations include the conducting of skills-based assessments and/or the marking of assignments for face-to-face, blended, or online courses.

TOPICS REQUESTING TO EVALUATE

- ☐ Exterior/Interior/Full Service Fire Fighter Skills
- ☐ Emergency Vehicle Operation
- ☐ Live Fire

☐ Vehicle Rescue

☐ Other: _____

Proof of support from Fire Department may be required.