

EVALUATOR CERTIFICATION APPLICATION FORM

Fire & Safety Division (FSD) Evaluator Certification is required of any faculty or persons involved with evaluating knowledge and skills in an accredited level of National Fire Protection Association (NFPA) Professionals Qualifications. A requirement of our accrediting agencies, International Fire Service Accreditation Congress (IFSAC) and Pro Board, is that FSD establishes the criteria for selecting/hiring evaluators and provide training to ensure consistency and accuracy of evaluations.

As a JIBC FSD Certified Evaluator, it is our expectation that you will:

- ✓ Follow [JIBC Policies and Procedures](#),
- ✓ Abide by the [JIBC Code of Conduct](#) as you are a representative of the JIBC,
- ✓ Maintain a log/record of evaluations that you have performed,
- ✓ Only evaluate topic areas that you are approved to evaluate by JIBC staff, and,
- ✓ Act in a professional manner at all times while representing JIBC.

APPLICANT INFORMATION

First Name:		Last Name:		JIBC ID #:	
Email Address:		DOB (YYYY-MM-DD):		Gender:	
Fire Department:		Mailing Address:			
Contact Number:		City, Province:		Postal Code:	

CURRENT STATUS AND REQUIREMENTS (include documentation with application)

- NEW EVALUATOR (minimum five years of Fire Service experience)
- ✓ CV or Resume showing subject matter expertise and three years of teaching/instructional experience.
 - ✓ NFPA 1041 Standard for Fire and Emergency Services Instructor Professional Qualifications, Level I (FIRE-1201)
 - ✓ NFPA 1001 Standard for Fire Fighter Professional Qualifications, Fire Fighter I and II.
 - ✓ Letter of support and reference from current Fire Department.
- RE-CERTIFICATION – If not on file, you may be asked to provide the documentation listed above. You may also be required to provide proof of having completed a minimum of four (4) documented evaluations per year. Qualifying evaluations include the conducting of skills-based assessments and/or the marking of assignments for face-to-face, blended or online courses.

TOPICS REQUESTING TO EVALUATE

- Exterior Fire Fighter Skills (FIRE-1054) Other: _____
- Interior Fire Fighter Skills (FIRE-1056) Proof of support from Fire Department may be required.
- Full Service Fire Fighter Skills (FIRE-1058)

Completed application forms are to be sent to the Evaluator Certification program area for processing.

For Internal Use Only

<i>Date Request Received</i>	<i>Date of Written Examination</i>	<i>Added to Evaluator Master List</i>